Libraries Without Borders US

Implementation Support Consultant

Service Areas: *Implementation Support*

Position Overview

The Implementation Support Consultant provides hands-on assistance during program launch to ensure library partners successfully translate plans into action. This role involves supporting phased rollouts, troubleshooting challenges in real-time, creating localized materials, and making adjustments based on early results to set programs up for long-term success.

Key Responsibilities

- Support library partners through phased program rollouts with on-site or virtual presence
- Provide real-time troubleshooting and problem-solving during implementation
- Adapt program materials and approaches based on local context and early feedback
- Create localized outreach materials tailored to specific community needs
- Facilitate coordination between library staff, partners, and community stakeholders
- Document implementation challenges and solutions to inform future projects
- Monitor early indicators of success and recommend course corrections as needed
- Build capacity of library staff to sustain programs independently
- Provide regular progress updates and implementation reports to library leadership

Qualifications

- Experience supporting program implementation in library, education, or community settings
- Strong project management skills with ability to manage multiple moving parts
- Excellent interpersonal skills and ability to work collaboratively with diverse teams
- Problem-solving orientation with comfort navigating ambiguity and unexpected challenges
- Experience training and building capacity of frontline staff
- Strong written communication skills for documentation and reporting
- Flexibility to adapt plans based on real-world conditions
- Experience working with underserved communities and understanding of cultural responsiveness
- Ability to travel for on-site support as needed
- Bachelor's degree required; experience may substitute for formal education

To Apply

Interested applicants may apply by filling out this form.