Libraries Without Borders US

Training & Curriculum Development Consultant (HR)

Service Areas: *Training & Capacity Building, Adult Learning/Course Development*

Position Overview

The Training & Curriculum Development Consultant designs and delivers professional development that builds library staff capacity for community engagement, culturally responsive service delivery, and equitable outreach. This role involves developing curricula, facilitating workshops, and creating ongoing learning opportunities that translate into real-world practice.

Key Responsibilities

- Design training curricula on topics including community outreach, cultural competency, equity, and program delivery
- Develop adult learning experiences using evidence-based instructional design principles
- Facilitate in-person and virtual workshops, trainings, and cohort-based learning experiences
- Create practical, actionable training materials that translate into on-the-job application
- Develop train-the-trainer programs to build internal library capacity
- Design coaching and follow-up support structures to reinforce learning
- Assess training effectiveness through participant feedback and behavior change metrics
- Adapt training content for diverse audiences and learning styles
- Create resources including guides, toolkits, and job aids that support ongoing learning

Qualifications

- Experience designing and facilitating professional development for adult learners
- Strong knowledge of adult learning theory and instructional design principles
- Excellent facilitation and presentation skills for both virtual and in-person settings
- Experience developing curricula on equity, cultural competency, or community engagement topics
- Ability to create engaging, practical training materials
- Experience with training evaluation and measuring learning outcomes
- Strong interpersonal skills and ability to build rapport with diverse audiences
- Experience in library, education, or nonprofit capacity building preferred
- Bachelor's degree required; Master's in education, instructional design, or related field preferred

To Apply

Interested applicants may apply by filling out this form.